



## Community Climate & Nature Action Grants Application Form

Please read the 2023/24 Guidance Document before completing this application.

\*Denotes essential questions. We will not assess your application without this information.

Please keep your answers brief – as a guide we suggest a maximum of 200 words in any section.

**First Name\***

**Last name\***

**Organisation name\***

**Your role in the organisation\***

*For example - trustee, secretary, chair, committee member, ordinary member*

**Type of Organisation or Group\***

*For example - constituted group; group without a formal structure or constitution; Scottish Charity (SCO); company limited by guarantee; CIC; social enterprise; other community group (please specify)*

**If you are applying on behalf on another group which doesn't have a constitution, tell us its name\***

**Email\***

**Phone number\***

**Street address**

**Postal code\***



## Website address

## Social Media

*Please provide your social media handles if possible eg. @dolilthings (facebook)*

## About you & your community\*

*Please describe briefly your organisation's purpose, aims and activities, and which geographic areas you cover. How many paid staff, members or volunteers do you have? Who will be involved in doing the project? If you are applying on behalf of another group, what is your relationship to that other group?*

*\*Tell us about the community? Where will the project take place? Who are the project's target audience?*



### **Project details\***

*Please describe your project and how this meets our criteria listed in the guidance document. Include what you're planning to do, why it's needed, where and when the project will take place and who or what will benefit.*

### **Project Cost\***

*Specify the total cost of your project, amount of funding you are requesting, the date you require funding by, and a breakdown of your costs.*



**\*Have you received any other funding for this project?\***

*If yes please provide details of the amount and funder. If no, enter 'no'*

**\*What will the longer-term benefit of the grant for the community/community group be?**

**Are you a member of our network?\***

**If no, would you like to join now?\***

*By answering yes you are submitting your membership application and you consent to allow ELCAN Climate Hub to store and process the personal information submitted & consent to joining our email distribution list. The ELCAN Hub will not share your contact details without your permission.*

*You can unsubscribe from these communications at any time, please review Lil's Privacy Policy for more information.*

*Please note that names of groups or organisations that join our network will be shared on our website.*

### **Feedback**

Do you have any comments about how we could improve this application form?

ELCAN Hub is committed to protecting and respecting your privacy, and we'll only use your personal information to administer your account and to provide the products and services you requested from us. From time to



time, we would like to contact you about our activities and other relevant updates, as well as other content that may be of interest to you. If you consent to us contacting you for this purpose, please tick below to say how you would like us to contact you:

☐ I agree to receive communications from ELCAN Hub by email

You can unsubscribe from these communications at any time. For more information on how to unsubscribe, our privacy practices, and how we are committed to protecting and respecting your privacy, please review our Privacy Policy.

Signature:

Print name:

Position:

Organisation:

Date:

### Checklist:

Please make sure you have:

- ☐ read the guidance.
- ☐ answered all the essential questions.
- ☐ signed the form (or had it signed by the constituted organisation)
- ☐ attached the constitution.
- ☐ provided evidence of land ownership or landowner permission (if relevant)
- ☐ satisfied yourselves that you have appropriate risk assessments and insurance in place for the project.

**Submit this form with any required documents by email to [sarahbronsdon@sccan.scot](mailto:sarahbronsdon@sccan.scot)**

Thank you!