

Programme Lead - Regional Community Climate Action Networks

Job Title	Programme Lead - Regional Community Climate Action Networks
Reports to	Operations Manager
Salary	£37,800 pro-rata
Hours	21 hrs (0.6 fte)
Location:	Home based with option of coworking space. Frequent travel across Scotland
Contract duration	12 months
Employee Benefits	35 days annual leave (inc public holidays); 5% employer pension contribution

Background

SCCAN are entering into the second phase of a Scottish Government funded project to develop a series of regional networks and support hubs across 13 identified regions in Scotland. These regional networks and hubs are built from local communities supported by a team of 14 regional Network Coordinators within SCCAN. This project originates directly from COP26 in Glasgow and is part of the Scottish Government's commitment to support community climate action networks across Scotland. The networks consist of grass roots, community, third sector and public sector organisations to support regional networks and emergent regional hubs.

Role purpose

The Programme Leads (x2) will be responsible for overseeing support for the development and progression of regional networks and hubs across Scotland. The role will provide practical, organisational and emotional support to a team of regional Network Coordinators, assisting them with network building, hub development and application as the programme progresses. Due to the wide ranging needs and diversity across the thirteen identified regions, existing networks are at varying stages of development, with subsequent differing support and development needs.

Programme Leads will ensure ongoing support to the regional Network Coordinators, ensuring they are supported with regular 1:1 sessions, both online and in person as agreed, alongside working with the other Programme Lead to provide a whole team learning exchange and support, both formally through training and development and informally through team meetings, peer support and buddy system.

In addition to supporting the regional Network Coordinators, Programme Leads will have direct contact and liaison with Scottish Government officials, attending regular meetings, updating on the programme alongside sharing and exchanging information gathered from local communities.

The postholder will also maintain and develop relationships across a range of third sector organisations, including existing regional hubs (NESCAN; Highlands & Islands), TSIs, public sector agencies to share learning and collaborations where appropriate.

Role Specification

Knowledge, Skills and Experience

We're looking for individuals with strengths across many (but not necessarily all) of the following areas:

Partnerships

- Experience of building and maintaining relationships and partnerships across a variety of networks and sectors (including national, regional and local)

Programme Management

- Project management experience, ensuring work is structured, managed and delivered to set timescales
- Project design experience
- Experience of community development and community development methodologies
- Experience of community led climate action initiatives

Leadership

- History of managing and coaching teams and individuals
- Developing and supporting individuals and teams learning and development both formally and informally
- Provide pastoral support and intervention where and when necessary

Organisational

- Budget management, including setting and monitoring spend against activity
- Experience of a sociocratic governance system and processes, or a willingness to learn

Qualifications

- Higher qualification (undergraduate or postgraduate) in Community Studies, Environment or climate-related subjects, or equivalent experience

Personal Qualities

- High level of personal initiative with the ability to work proactively and autonomously as well as part of a team
- Facilitative and supportive with well developed interpersonal skills including listening skills and experience of using own initiative in supporting others
- A connection-oriented approach, which looks for ways to empower collective problem solving and autonomy, rather than impose top-down solutions.

Other

- Ability to meet the travel requirements of the role

Further Information and how to apply

For further information on SCCAN and this project see <https://sccan.scot/network-building/>

This is a dynamic recruitment process, we will be reviewing each application as it comes in. Upon appointment of suitable candidates, all adverts will be removed.

To apply, please email convenor@sccan.scot. Your application should take the form of a single document containing:

- a covering letter (maximum two pages)
- a CV (maximum two pages)

Please do not include a photo or your date of birth in any of the document. Please give your application document the following filename structure:

SURNAME: Programme Lead Regional

Inclusivity

SCCAN encourages applications from under-represented sections of society, including but not limited to: people with disabilities; people of colour; trans and non-binary people, other members of the LGBTQI+ community and women. All are welcome.